

## **Registering for MyNutrikids.com**

- You will first need your child's student ID number; you may get this number by contacting your child's school or contacting my office.
- Go to the district website at [www.thorndale.txed.net](http://www.thorndale.txed.net), then click on Food Services, click on the **link** to MyNutrikids.com OR go to [www.MyNutrikids.com](http://www.MyNutrikids.com).
- Click **Sign Up** and enter the required information.
- Click **Finish** to complete the initial registration process.

## **Add Students to Your Family Account**

- When you log in you will be taken to the homepage.
- Click **MyKids** from the main menu OR from the blue navigation bar above.
- This is a listing of the students in your account. It will be empty on your first visit to the site.
- Click **Add Child** and enter the required information.
- Click **Add** (next to your child's name) to continue.
- Click **Add Child** to repeat the process for additional children.
- NOTE: Your child's transaction history report will not display information during the initial account set up process.

## **How to Make a Deposit**

- Click **Deposit Money** located next to **Add Student**.
- Enter an amount in the **Deposit** column next to your child's name.
  - If you have more than one child, enter the amount you wish to deposit into the column next to each child's name. **DO NOT** deposit money for your entire family into **ONE** child's account.
- Click **Calculate**.
- Click **Make Deposit**.
- You will be directed to the PayPal web site to enter your payment information.
  - You have the option to use your existing PayPal account or a major credit card to make your payment.
  - If you are using your PayPal account, enter your email address and PayPal password to continue.
  - If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information.
- Click **Pay Now** when finished.
- Click **Pay** once again to finish the process.